

## Prosperous Communities Matters Arising Schedule

### Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Meeting		Prosperous Communities Committee			
Status	Title	Action Required	Comments	Due Date	Allocated To
<b>Amber</b>					
	<b>CIL training P attendance</b>	Extract from mins of mtg 21/3/17: - Reference was made to some pending CIL consultation and training and the Committee were of the view that Parish Council's should be invited to take part in this. The Chief Operating Officer undertook to look into this matter further.	<p><b>Please investigate and feedback.</b></p> <p><b>A separate session will be arranged for parish councils on this matter.</b></p> <p><b>Extract from mins of meeting 2/5/17: The Chief Executive requested that the CIL training item remain on the schedule, as amber status until such time as the training had a confirmed date. The Lead Officer would be made aware of Members comments.</b></p> <p><b>Info received from Oliver Fytche Taylor following the meeting advising that date of 13 June for District Councillors training. However this is subject to the CIL adoption date. The PC sessions would be around Oct/Nov 2017 and this is being co-ordinated with all Central Lincs Authorities, but no firm commitment around this dependent upon CIL adoption.</b></p>	01/05/17	Mark Sturgess

Black					
	<p><b>well being service procurement report</b></p>	<p>extract from mins of mtg 21/3/17: - (c) a report on the final arrangements be submitted to the Prosperous Communities Committee for approval prior to implementation;</p> <p>(e) an update report be submitted to Prosperous Communities Committee at the end of the PQQ phase and at key milestones thereafter, agreed in consultation with the chairman of the Prosperous Communities Committee; and</p> <p>(f) Subject to being shortlisted, following the outline solution stage, a further report be submitted to the Prosperous Communities Committee in July 2017 for approval to progress formally to the competitive dialogue stage.</p> <p>Extract from mins of meeting 18/7/17: if the bid is successful, Officers be requested to bring a further detailed report for approval by Prosperous Communities Committee, before accepting a contract.</p>	<p><b>Please add an indicative date for the contract approval report to the forward plan</b></p> <p><b>Review after briefing.</b></p> <p><b>Confirmed this is likely to be ready for presentation at the December meeting</b></p>	30/08/17	Michelle Howard
	<p><b>independent living policy - monitoring of use</b></p>	<p>Extract from mins of mtg 6/6/17 Members enquired how the Policy's usage would be monitored and Officers advised that the use of the discretionary funding could be added as a measure and monitored through performance and delivery.</p>	<p><b>Please bear above comment in mind when forming new p and measures</b></p>	01/08/17	Mark Sturgess

	<b>broadband future provision</b>	extract from mins of mtg 6/6/17 RESOLVED that, having considered the next steps, Officer be requested to submit a further report for consideration at the Committee's meeting in July 2017 incorporating further information regarding a blended approach encompassing Options 1 and 3, together with information around lobbying and the agencies which could be approached.	<b>Please add item to f/plan for July.</b>  <b>Not all the required information to complete this report has been received, therefore the report has been scheduled for sept 2017</b>  <b>Confirmed agenda item for September's meeting</b>	01/09/17	Ian Knowles
	<b>s106 - monies held report</b>	Extract from mins of mtg 6/6/17 It was further indicated that the Committee would welcome a more detailed report regarding monies held from off-site contributions for affordable housing, including the level of monies held and any time limits which applied. Officers were agreeable to this suggestion.	<b>Please see above extract and the report that Members have requested.</b>  <b>This item needs to be added to the f/plan</b>  <b>Cttee Admin have provisionally scheduled this for October - please review and amend as appropriate.</b>	01/09/17	Rachael Hughes
	<b>housing strategy</b>	extract from mins of mtg 18/7/17 RESOLVED that the draft West Lindsey Housing Strategy 2017-2022 and associated Implementation Plan, be approved for formal consultation purposes, noting Members comments regarding the vision. see below Regarding the vision, Members commented on how pleasant surroundings had a huge impact on a person's health and well-being and requested that the vision be extended and amended to read: -  ".....promoting their health and well-being through a sympathetic approach to the opportunity for enhancing the natural environment through that development"	<b>Please commence consultation.</b>  <b>Please also add the final document for approval to the committee's work plan through the forward plan</b>	10/08/17	Diane Krochmal

	<b>health commission review</b>	Extract from mins of meeting:- the work of the Health Commission continue, and a review be undertaken every six months to determine the progress, outcomes and future need and remit of the Health Commission.	<b>item has been added to the f plan for PC Cttee and C and I Cttee for early 2018</b>	02/08/17	Michelle Howard
	<b>governance paths for reports</b>	Extract from mins of mtg 18/7/17 Officers further indicated they continued to review the Governance paths for reports in order to avoid duplication and double handling. Members recalled that the "straight to Council route" had not eventually been put forward in the Annual Review of The Constitution but suggested that maybe this should be considered again with assistance from the Governance and Audit Committee. The comment was noted.	<b>Matter has been raised with the MO and noted for those matters to be further considered in the annual review.</b>	02/08/17	Alan Robinson
<b>Green</b>					
	<b>Market Rasen car parking consultation</b>	Extract from mins of mtg 13/9 Referring to the workplan item entitled "Market Rasen Car Parking" Councillor Smith sought and received assurance from Officers that consultation with Ward Members would be undertaken prior to the Committee receiving the report.	<b>Please ensure requested consultation is built into report prep.</b>  <b>25/10/16 Cllr Smith requested that stakeholders be included in the consultation.</b>  <b>Extract from mins of mtg 2/5/17: -</b>  <b>The Chief Executive also sought to update Members on the action entitled "Market Rasen Car Parking Consultation". The Chief Executive had been working with the Chairman regarding the methodology for engaging stakeholders. The Lead Officer for this work was now the Commercial and Economic Growth Director and she had been requested to ensure the Committee had sight of</b>	31/10/17	Eve Fawcett-Moralee

			<p>the project plans which related to Parking as a whole, for oversight and monitoring purposes. This would be the subject of a report in the future.</p> <p>This is an agenda item for September's meeting</p> <p>This item has been deferred to October's meeting.</p>		
	<b>work plan - age uk item</b>	<p>Extract from mins of mtg 13/9/16 Referring to the workplan item entitled "Presentation by Age UK", currently scheduled for October, Councillor Bierley requested that an invitation be extended to all Members of the Council to attend for this.</p>	<p>This matter has been further discussed at briefing and it has been agreed that a workshop style session open to all members (and also parish councils will be arranged) – the session will look at the new four year strategic plan and extended services on offer in the District. Proposed date identified 15 Feb 17, afternoon and evening session. Invite letters drafted. - Chair has indicated she may wish to invite another speaker, therefore matter to be discussed further at chairs brief in Jan. Item currently on hold whilst Chairman liaise with Speaker. Likely presentation will be held in June 2017 now.</p> <p>This matter has been further discussed at chairs briefing. There are number of events already planned for June/July. In light of the ongoing health commission. The chairman has proposed that the commission contact age UK direct in the first instance and receive information. This may be followed by workshop in the autumn if appropriate</p>	01/11/17	Katie Coughlan
	<b>CIL PARISH COUNCIL TRAINING</b>	<p>extract from mins of meeting 2/may/17 Regarding the black action entitled" CIL training, parish council attendance"</p>	<p>Oliver I am forwarding these comments made by PC cttee re the approach to CIL with parishes, as</p>	30/09/17	Rachael Hughes

		<p>whilst Members welcomed the fact that a training session would now be held, some Members were of a view that this should be very much of a workshop style, and offered reason. CIL offered a new potential source of income to local councils. Local council's finances continued to be pressured as tasks and services devolved. Members were of a view that CIL was a central element of the Localism agenda and Central Government had consistently expressed a view that the beneficiaries of monies generated through CIL should be those communities where development had taken place.</p> <p>Members were of the view that the District Council had a proven record of adopting the spirit of localism, having offered communities invaluable help through Neighbourhood Planning Support and a raft of community grants scheme, and therefore the District Councils approach to CIL should reflect this. It was important local councils expectations were understood and taken into consideration so the best outcome for all residents could be achieved, hence the suggestion of a workshop style session being the preference. There was concern that the suggested approach would not deliver such.</p> <p>The Chief Executive requested that the CIL training item remain on the schedule, as amber status until such time as the training had a confirmed date. The Lead Officer would be made aware of Members comments.</p>	<p><b>requested. Please discuss with Chief Operating Officer as required. As per PC Brief on 3 July 17. Lead Officer advised that it was too early to consider in depth what and how the training for CIL would be rolled out as there was still quite a lot of work to do in relation to the adoption and implementation process. It was agreed and recognised the view that this was a new income stream for local communities and that it is important for them to understand the process, however in the first instance it is necessary for adoption and implementation to be secured to ensure the right messages are being delivered &amp; community expectation is managed appropriately. Therefore this action will stay live.</b></p>		
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	<p><b>S106 MONITORING - OUTCOME REPORT TO PLG CTTEE ALSO</b></p>	<p>Extract from mins of mtg 6/6/17: - Debate ensued and Visiting Member, Councillor Tom Smith sought indication of how far back the review would extend? Whether the outcome would also be reported to the Planning Committee? And when it was likely the new IT system referred to would be operational?</p> <p>In responding, Officers advised that the review would go as far back as 2010 but would be guided by evidence prior to that. Officers were happy to present the outcome report to the Planning Committee</p>	<p><b>Please see above extract when preparing this report for PC Committee please note this report also needs to be submitted to plg cttee for information.</b></p> <p><b>PLEASE ADD THIS ITEM TO THE FORWARD PLAN FOR BOTH CTTEES</b></p>	<p>01/11/17</p>	<p>Rachael Hughes</p>
	<p><b>member champions</b></p>	<p>Extract from mins of meeting 6/6/17 a further report be submitted to a future meeting of the Committee regarding the role, purpose and positions held by Member Champions, in order that their future use could be better assessed. the full minutes from the meeting detail concerns raised and actions required when formulating this report</p>	<p><b>this matter will be discussed at a future chairs briefing in the first instance (likely august) after which time a report will be added to the forward plan</b></p> <p><b>MO and Chair have further discussed this matter, consultation will be undertaken with team managers, current champions and the leader regarding these roles. The outcome of such will be reported to the relevant committees in due course. This piece of work will likely take place over the Autumn/Winter.</b></p>	<p>31/10/17</p>	<p>Alan Robinson</p>
	<p><b>employment and skills work</b></p>	<p>Extract from mins of meeting 18/07/17 the current Member Champion for Young People and Skills (Councillor R Shore) be requested to attend quarterly meetings and to publically represent the Partnership at external meetings and events.</p>	<p><b>Please contact Cllr Shore and advise him of the work required. Dates of meetings etc. Please confirm through this matters arising, that Cllr Shore has been contacted.</b></p> <p><b>Confirmed Cllr Shore has been contacted, pending further response.</b></p>	<p>29/09/17</p>	<p>Amanda Bouttell</p>

	<p><b>wellbeing board representation</b></p>	<p>extract from mins of meeting 18/7/17  (a) a formal request for additional District Council representation at the Lincolnshire Health and Wellbeing Board be made by the following means: -</p> <p>(i) a formal request be made by WLDC in isolation, via a letter from the chair of the Prosperous Communities Committee and Health Commission; and</p> <p>(ii) the Chairman of Prosperous Communities Committee and Health Commission seek the collective support of the other six district councils to write to the Health and Wellbeing Board collectively;</p>	<p><b>Please confirm when request has been made. Please also advise of any response received through this matters arising</b></p>	<p>31/10/17</p>	<p>Michelle Howard</p>
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